Advanced Diploma of Business

Course Code: BSB60120
CRICOS Code: 114552J

Australian Institute of Hospitality & Management — AIHM

Study Today, Lead Tomorrow. The AIHM Way

Australian Nationally Recognised Qualification

Duration

This qualification is delivered over a period of 1 year, consisting of:
52 Weeks in total
- 12 Weeks of breaks/holidays
- 40 Weeks of tuition

Note:
- A minimum of 20 contact hours per student Visa requirements.

DELIVERY INFORMATION

Training Locations
The Australia Institute of Hospitality and Management's (AIHM) Head office is located: Ground Floor, 150 Adelaide Terrace, East Perth WA 6004.

Study Mode
Delivery methods for this course include face-to-face: in a classroom and simulated business workplace environment. Online: via the AIHM approved LMS - Powered by eVersity Or a combination of the above. No other modes are offered. Notes: Student must attend a minimum of 20 contact hours per week during scheduled study.

Assessment
All units of competency are assessed using a variety of methods including: written questions & answers, case studies, role plays, observations, practical demonstration.

Resources
AIHM will provide the following learning and assessment resources to students attending this course: eVersity LMS for e-Learning Resources, Student Learning Resources and Student Assessment Resources.
Students are required to bring their own devices (BYOD) as follows: To successfully complete your course, you will be required to have a laptop or tablet, to access learning materials, complete assessments, and engage in online activities. Ensure your device is fully charged and ready for all sessions. Go to the AIHM website **www.aihm.au** for further information.

Future Studies
Graduates of the BSB60120 Advanced Diploma of Business can choose to progress to AIHM's BSB80120 Graduate Diploma of Management (Learning) or pursue further studies at higher education level with higher education providers/institutes or universities.

EMPLOYMENT PATHWAYS

- Administrator / Business Analyst
- Business Development Director
- Business Operations Manager
- Senior Business Development Manager
- Senior Executive
- Digital Strategy Leader
- Cybersecurity Awareness Advisor
- Organisational Change Manager
- Sustainability Manager
- Innovation Manager
- Strategic Business Consultant

Study ≫ Lead

ABOUT THE COURSE

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have general management accountabilities.

Individuals in these roles carry out complex tasks in a specialist field of expertise. They may undertake technical research and analysis, and will often contribute to setting the strategic direction for a work area.

The qualification is suited to individuals who are responsible for the supervision and leadership of a team or work area (including by managing staff performance and making staffing decisions).

More info on our site

RTO: 46113
CRICOS: 04207H

NATIONALLY RECOGNISED TRAINING

POWERED BY
eVersity ONLINE CAMPUS

ENTRY REQUIREMENTS
Students enrolling in this course are to meet:

English Requirements: IELTS General English Level 6.0 Or another equivalent recognised English Language test.

Academic Level: Year 12 or equivalent high school certificate.

Minimum Age: 18 years or over at the time of commencement.

LANGUAGE, LITERACY, NUMERACY & DIGITAL (LLND)

At AIHM, we are committed to supporting students in developing Language, Literacy, Numeracy and Digital (LLND) skills, which are essential for success in both vocational learning and the workplace. Regardless of the course level, strong LLND skills enhance employability, communication, and overall learning outcomes.

How We Support You:

LLND Pre-Assessment: Before starting your course, you will complete an LLND review using LLN Robot to assess your support needs.

Qualified Trainers & Staff: Our experienced team is here to provide personalised guidance and assistance throughout your studies.

Academic Support: AIHM ensures that all students receive the necessary resources and help to succeed in their learning journey. For more details on AIHM's LLND and wellbeing support, please refer to our Language, Literacy, Numeracy and Digital (LLND) Policy on our website: **www.aihm.au**.

STUDENT WELL BEING & SUPPORT

AIHM provides additional training for students on an individual need's basis. If progress is unsatisfactory for example, students may be scheduled to attend additional face to face classes and/or provided with one-on-one tuition and/or allocated a AIHM mentor/s.

SUCCESSFUL COMPLETION
Upon successful completion:

Once all required competency for each unit for this course have been successfully completed, graduates will be awarded an AIHM's Certificate including an Academic Record. Students that have not achieved competency in all chosen units for this qualification will be issued a Statement of Attainment for units successfully achieved competency in.

RECOGNITION OF PRIOR LEARNING (RPL) & CREDIT TRANSFER (CT)
RPL and CT are available to students as follows:

AIHM provides Recognition of Prior Learning (RPL) and Credit Transfer (CT) opportunities to all students. Students should apply for Recognition of Prior Learning (RPL) or Credit Transfer (CT) prior to enrolment or at any time during their studies if they find that they have an existing competency or prior learning in any of the units offered in this course.

Students with prior skills, experience, knowledge or qualifications obtained from formal studies or training, in a related area should complete and submit an application. Recognition of RPL/CT may reduce the course duration and the course fees & charges may vary where RPL and/or CT has been approved.

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Advanced Diploma of
BUSINESS

FEES & CHARGES
Tuition fee:	$10,500
Material fee:	$500
Application fee:	$250

Notes:
- The Course Material Fee covers the equipment and resources used in the delivery of this course
- All Fees & Charges are in Australian Dollars (AUD) and GST exempt
- Fees & Charges may vary where RPL and/or CT has been approved

TO ACHIEVE THIS QUALIFICATION
The following Training Package rules apply:

The BSB60120 Advanced Diploma of Business requires the successful completion of 10 units:
- 5 core Units
- 5 elective Units

LICENSING/REGULATORY INFORMATION

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

CORE UNITS
- BSBCRT611 Apply critical thinking for complex problem solving
- BSBFIN601 Manage organisational finances
- BSBOPS601 Develop and implement business plans
- BSBSUS601 Lead corporate social responsibility
- BSBTEC601 Review organisational digital strategy

ELECTIVE UNITS
- BSBLDR601 Lead and manage organisational change
- BSBSTR601 Manage innovation and continuous improvement
- BSBSTR602 Develop organisational strategies
- BSBTWK601 Develop and maintain strategic business networks
- BSBMKG621 Develop organisational marketing strategy

"AIHM: The Bridge Between You and a Global Career."

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